

## Health & Safety - Statement of Policy

Signed:



Name: **Adrian Cook**

Position in Company: **Director**

Date: **5th November 2013**

**Full 25 page policy content  
is available on request**

This policy has been documented in order to clearly show high level commitment to providing and maintaining safe and healthy work conditions, equipment and safe systems of work.

We shall use the guidance set out in OHSAS18001 to help us to operate an OH&S Management System.

There shall be a zero tolerance attitude towards unsafe acts with breaches of the Heartwood Tree Surgeons Ltd policy, procedure and guidance being treated as a disciplinary offence.

### Objectives

- The objectives of this policy shall be:
- To promote acceptable standards of health, safety and welfare within Heartwood Tree Surgeons Ltd
- To ensure compliance with all relevant statutory provisions
- To create and maintain safe and healthy places of work for all employees and to ensure that the safety and health of persons other than employees are not adversely affected by our work activity
- To ensure that staff at all levels are provided with adequate information, instruction, training and supervision
- To develop safety awareness and responsible attitudes at all levels
- To promote a joint consultation approach on health and safety matters
- To provide a framework within which safety performance may be monitored

This policy shall apply to the directors, employees and contractors engaged by Heartwood Tree Surgeons Ltd and shall be applied throughout the range of services undertaken by the company:

- i. Domestic tree services
- ii. Commercial tree services

The Directors recognise that it is their responsibility to ensure that all staff are aware of the contents of this statement and that safe systems of work are provided and maintained on all work sites. Suitable and sufficient financial and physical resources shall be made available to ensure and maintain the health, safety and welfare of themselves, employees and others who may be affected by their undertakings.

The Directors shall manage Heartwood Tree Surgeons Ltd in line with current legislation, guidance and accepted best practice and shall ensure that all foreseeable hazards are identified, arising risk is evaluated and suitable and sufficient controls are put in place to ensure and maintain a healthy and safe working environment.

The Directors shall undertake to provide suitable and sufficient information, instruction, training and supervision as is deemed necessary by the regulatory and enforcing authorities to enable the implementation of this policy.

The Directors shall actively seek the involvement and co-operation of all stakeholders in making Heartwood Tree Surgeons Ltd a safe place to work. Employees shall be encouraged to elect and appoint a Safety Representative in order to show that there shall be no adverse treatment of any person reporting concerns over any aspect of working conditions.

The Heartwood Tree Surgeons Ltd structure chart shall detail the usual reporting lines within the company but it is stressed that anybody at any time shall be granted uninterrupted access to the Directors for the discussion or reporting of any concerns over health, safety or welfare arrangements.

This policy shall be maintained as the business changes in size and nature and following any other significant change.

Analysis of accident, incident and near miss occurrences and trends shall enable the safety management system to be continuously improved.

The Directors shall take responsibility for the monitoring of the success and progress of the safety management system and shall appoint a competent advisor to provide advice and investigation when required.

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